

**GEORGIA STATE BOARD OF ARCHITECTS  
AND INTERIOR DESIGNERS  
Board Meeting: March 26, 2004  
Minutes Approved by Board on June 4, 2004**

A meeting of the Georgia State Board of Architects and Interior Designers was held on Friday, March 26, 2004, at the Office of the Division Director, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia.

**The following Board members were present:**

Oscar L. Harris, Vice President  
Laurie H. McRae, Interior Designer  
Henry James Mehserle, Jr., Architect  
Anne K. Smith, Architect  
R. Stanford Woodhurst, Jr., Architect

**Others present:**

Gwyn H. Ridley, Executive Director  
Virginia Hudson, Applications Specialist  
Marie S. Urquhart, Board Secretary  
Janet Wray, Board Attorney  
Billy Dunford, Area Supervisor – Enforcement Section

Vice-President Harris established that a quorum was present at 9:35 a.m. and called the meeting to order.

Mr. Woodhurst made a motion to **approve** the minutes of the December 15, 2003 meeting as corrected. Ms. Smith seconded the motion. The motion carried unanimously.

Mr. Woodhurst made a motion to **approve** the adoption of Rule, Chapter 50-2 – Registration to Practice under Title of Architect; and Rule, Chapter 50-2A – Signing and Sealing Documents as Registered Architect. Mr. Mehserle seconded the motion. The motion carried unanimously. (See Attachment #1.)

Mr. Woodhurst made a motion to **approve** the adoption of Rule, Chapter 50-8 – Standards of Conduct. Ms. Smith seconded the motion. The motion carried unanimously. (See Attachment #2.)

Mr. Woodhurst made a motion to rescind the motion made to post a Notice of Intent to Amend Chapter 50-3 – Firms, Partnerships, Corporations – Proper Names – Architects. Ms. McRae seconded the motion. The motion carried unanimously.

Mr. Woodhurst made a motion to enter into Executive Session in accordance with O.C.G.A. 43-1-2(k) and 43-1-19(h) to deliberate on applications and investigative matters and to receive an investigative report. Ms. Smith seconded the motion. Voting in favor of the motion were those members present who included Board Members Harris, McRae, Mehserle, Smith and Woodhurst. The Board concluded Executive Session in order to vote on these matters and to continue with the public session.

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**Applications:**

Ms. Smith made a motion to **approve** the following applications for licensure, examination, and reciprocity for Architects that met certification requirements. Mr. Woodhurst seconded the motion. The motion carried unanimously.

The following applicants were **approved** to take the Architectural Registration Examination:

Robert J. Adams, III  
William Ross Drummond  
Godfrey Gaisie  
James Christopher Kacena  
Imran Kifayat  
Shaun D. Latimore-Martin  
James Morgan Marr  
Emmanuelle Jeanne Orbach  
Steven T. Shaw  
Lee James Snyder  
John R. Tyler

The following applicants were **approved** to take the Architectural Registration Examination pending receipt of additional information:

Shannon Mallory  
Il Chun Michael Kwon  
Robert Ross

The Board reviewed a list of the following applicants for the Architectural Registration Examination who were **approved** administratively:

George August Anderson, III  
Sheila I. Colon  
Brian Howard Conroy  
Jerry W. Dennis, III  
Melinda D. Farmer  
Karen Mahoney Gravel  
Brooks Alan Hall  
Bradley E. Happner  
Justin M. Hughes  
Andrew Stewart Lynch  
Rebecca Post Lynch  
Kenneth F. McDade  
John Charles Moores, III  
David C. Nilsson  
Ungjin Oh  
William Clay Phipps, III

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Benjamin Robbins  
Steven A. Rodgers  
Jonathan K. Ruffin  
Ryan M. Stancill  
Mark W. H. Swain  
Francisco Trujillo

The following applicants were **approved** for licensure by reciprocity:

Curtis W. Fentress  
David Scott Soleau  
Daniel Tyler

The following applicant was **approved** for licensure by reciprocity pending receipt of additional information:

Ronald B. Davis

The following applicants were **disapproved** for licensure by reciprocity:

Douglas R. Page  
Glenn H. Ross

Ms. Smith made a motion to **approve** the following licensure applications for Interior Designers that met certification requirements. Mr. Woodhurst seconded the motion. The motion carried unanimously.

The following applicants were **approved** for licensure as Registered Interior Designers:

Melissa S. Bowser  
Lynda Cobbs Brookshire  
Tanya Cain  
Jackie Floyd  
Anna C. Ganas  
Cynthia M. Jaggears  
John Wesley Lay  
Darcy S. Lindley  
Pamela Yarger Patterson  
Matthew J. Sulhoff  
Kari Ann Wiltse  
Ann Guertin Wisniewski

The following applicants were **approved** for reinstatement of an expired Interior Designer License:

Victoria Prescott  
Jo M. Rabaut

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**Investigative Report:**

The Board heard a report from the Investigative Section staff. Mr. Woodhurst made the motion to **approve** the recommendations for the following enforcement actions, and to close the following cases. Mr. Mehserle seconded the motion. The motion carried unanimously.

**ARCH030094:** Close the case. Cognizant Board Member will draft letter of concern to fire marshal regarding health, safety, and welfare concerns plus related letter to complainant advising the matter is a civil concern.

**ARCH030097:** Close the case.

**ARCH030101:** Close the case and flag file.

**ARCH040008:** Close the case.

**ARCH040013:** Close the case.

**ARCH040017:** Close the case.

The Board Attorney was introduced to the new Board Members and gave a brief insight of the Board and the legal system. Vice-President Harris thanked her for the hard work and effort.

Ms. Wray reviewed a written appeal on an application for reciprocity disapproved by the Board at its December 15, 2003 meeting. After further discussion, the appeal was **disapproved**.

**Correspondence and Other Business:**

The Board reviewed a NCARB Pilot program for Annual Meeting Attendance. Mr. Woodhurst made a motion to nominate Mr. Wyle as a delegate to attend the 2004 Annual Meeting. Ms. Smith seconded the motion. The motion carried unanimously.

The Board and Board Attorney briefly reviewed Rule, Chapter 50-3. Vice-President Harris will review and report back to the Board.

The Board reviewed and approved the following list of Registered Architects licensed since the last review:

License Number	Name	License Date	License Method
RA010991	Davis H. Liles	12/15/2003	Reciprocity – NC
RA010992	William L. McElroy	12/15/2003	Reciprocity – MS
RA010993	Rod L. Armstrong	12/22/2003	Reciprocity – PA
RA010994	Nathan D. Baker	12/22/2003	Reciprocity – OK
RA010995	Scott A. Barber	12/22/2003	Reciprocity – WI
RA010996	Michael J. Bennett	12/22/2003	Reciprocity – NY
RA010997	Deborah Wilbanks Cherry	12/22/2003	Reciprocity – MS

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RA010998	Clayton Phillip Daspit	12/22/2003	Reciprocity – WA
RA010999	Eric John Kronberg	12/22/2003	Reciprocity – FL
RA011000	Wayne C. Marth	12/22/2003	Reciprocity – IL
RA011001	Jeffrey J. McCarthy	12/22/2003	Reciprocity – OH
RA011002	Gregory Eugene Mitchell	12/22/2003	Reciprocity – MO
RA011003	David L. Mullen	12/22/2003	Reciprocity – AL
RA011004	Steven J. Riojas	12/22/2003	Reciprocity – TX
RA011005	Gregory A. Shunick	12/22/2003	Reciprocity – NY
RA011006	Wesley G. Stonehocker	12/22/2003	Reciprocity – UT
RA011007	Donald N. Tippet	12/22/2003	Reciprocity – IL
RA011008	Danny E. Walker	12/22/2003	Reciprocity – VA
RA011009	Dennis Eugene Yates	12/22/2003	Reciprocity – NC
RA011010	Brandon Danke	12/24/2003	Examination
RA011011	Mark Danford Treadwell	12/24/2003	Examination
RA011012	Kenneth Allen Whitted	12/24/2003	Examination
RA011013	David Christopher Yocum	01/02/2004	Examination
RA011014	Dhruti Paleja Jakes	01/13/2004	Examination
RA011015	Kyu-Man Park	01/13/2004	Examination
RA011016	John Thomas Reeves, Jr.	01/13/2004	Examination
RA011017	Timothy S. Adams	01/15/2004	Examination
RA011018	Katrina Marie Evans	01/27/2004	Examination
RA011019	Edward J. Alshut	01/29/2004	Reciprocity – MA
RA011020	John R. Anderson	01/29/2004	Reciprocity – VA
RA011021	Thomas D. Auer	01/29/2004	Reciprocity – SD
RA011022	Benjamin Thomas Bell	01/29/2004	Reciprocity – AR
RA011023	Mark Richard Bohrer	01/29/2004	Reciprocity – TX
RA011024	Barry W. Burd	01/29/2004	Reciprocity – OH
RA011025	Miguel Chang	01/29/2004	Reciprocity – TX
RA011026	David A. Creech	01/29/2004	Reciprocity – NC
RA011027	Michael B. Ebanks	01/29/2004	Reciprocity – IL
RA011028	Murray A. Mack	01/29/2004	Reciprocity – MN
RA011029	Martin McKee	01/29/2004	Reciprocity – TN
RA011030	Daniel Parent	01/29/2004	Reciprocity – ON
RA011031	David C. Parker	01/29/2004	Reciprocity – WA
RA011032	David L. Rhodes	01/29/2004	Reciprocity – CA
RA011033	Robert W. Richardson, Jr.	01/29/2004	Reciprocity – NC
RA011034	Albert E. Vierheilig	01/29/2004	Reciprocity – NJ
RA011035	Kevin L. Wallace	01/29/2004	Reciprocity – TX
RA011036	John Edward Weatherby	01/29/2004	Reciprocity – TN
RA011037	Neil C. Turner	02/23/2004	Examination
RA011038	Victor S. Alcoreza	03/09/2004	Reciprocity – OH
RA011039	Michael Arrigo	03/09/2004	Reciprocity – FL
RA011040	Jason William Beal	03/09/2004	Reciprocity – TX

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RA011041	Mygdalia Boles	03/09/2004	Reciprocity – TN
RA011042	David Warren Breedlove	03/09/2004	Reciprocity – AL
RA011043	Robert F. Brown	03/09/2004	Reciprocity – FL
RA011044	Barbara Jayne Calamusa	03/09/2004	Reciprocity – NY
RA011045	William A. Feinberg	03/09/2004	Reciprocity – NC
RA011046	Edward Jin Gee	03/09/2004	Reciprocity – NC
RA011047	William Golubinski	03/09/2004	Reciprocity – NJ
RA011048	M. Whayne Griffin	03/09/2004	Reciprocity – IL
RA011049	Peter A. Hedegor	03/09/2004	Reciprocity – SC
RA011050	Jay H. Henderlight	03/09/2004	Reciprocity – TN
RA011051	John Steven Hill	03/09/2004	Reciprocity – CA
RA011052	Daniel A. Koch	03/09/2004	Reciprocity – LA
RA011053	Robert Chung-His Liu	03/09/2004	Reciprocity – CA
RA011054	Robert J. McNair	03/09/2004	Reciprocity – MA
RA011055	Thomas J. McWalters	03/09/2004	Reciprocity – IL
RA011056	William T. Morris	03/09/2004	Reciprocity – FL
RA011057	C. Robert Neal	03/09/2004	Reciprocity – DC
RA011058	Michael L. Ramsey	03/09/2004	Reciprocity – NC
RA011059	James Scott Roberts	03/09/2004	Reciprocity – SC
RA011060	Ahmad Soueid	03/09/2004	Reciprocity – NY
RA011061	Stella Sze	03/09/2004	Reciprocity – CA
RA011062	Spero W. Valavanis	03/09/2004	Reciprocity – IN
RA011063	Keith A. Vanderbilt	03/09/2004	Reciprocity – FL
RA011064	Nicholas John Corcoran	03/12/2004	Examination
RA011065	Scott Puryear Holmes	03/12/2004	Examination
RA011066	Chad Michael Mattison	03/12/2004	Examination
RA011067	Daren Paul Schnee	03/12/2004	Examination

The Board reviewed and **approved** the following list of Registered Interior Designers licensed since the last review:

License Number	Name	License Date	License Method
ID000494	Laura E. Brooks	12/15/2003	Examination
ID000495	Christine S. Cain	12/15/2003	Examination
ID000496	Michael T. Dudek	12/15/2003	Examination
ID000497	Gail M. Jefferson	12/15/2003	Examination
ID000498	Frederic Hicks Jones	12/15/2003	Examination
ID000499	J. Rachel Lichtenwalter	12/15/2003	Examination

The Board reviewed and **approved** the following Registered Interior Designer reinstated since the last review:

ID000368 – Ann Holbrook-Willis

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**ELECTION OF NEW PRESIDENT:**

Mr. Harris made a motion to nominate Mr. Wyle as President. Ms. Smith seconded the motion. The motion carried unanimously.

There was no further business and the meeting was adjourned at 12:45 p.m.

Marie S. Urquhart

Recorded by Board Secretary

Gwyn H. Ridley

Reviewed by Executive Director

Oscar L. Harris

Chairman

Mollie L. Fleeman

Mollie L. Fleeman  
Division Director

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**Attachment #1  
March 26, 2004 - Board Minutes  
Architects & Interior Designers**

**SYNOPSIS OF PROPOSED AMENDMENT TO THE RULES OF THE STATE BOARD  
OF ARCHITECTS AND INTERIOR DESIGNERS, CHAPTER 50-2, REGISTRATION  
TO PRACTICE UNDER TITLE OF ARCHITECT**

**Chapter 50-2, Registration to Practice under Title of Architect**, is hereby proposed for repeal, and a new chapter is proposed for adoption as follows.

**Purpose:** The purpose of the proposed amendment is to provide the parameters of the architect seal and certificate of registration.

**DIFFERENCES BETWEEN THE EXISTING CHAPTER AND THE PROPOSED  
CHAPTER TO THE RULES OF THE  
STATE BOARD OF ARCHITECTS AND INTERIOR DESIGNERS  
CHAPTER 50-2, REGISTRATION TO PRACTICE UNDER TITLE OF ARCHITECT**

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

**Chapter 50-2, Registration to Practice under Title of Architect**, is hereby proposed to be amended as follows:

**RULES OF  
STATE BOARD OF ARCHITECTS AND INTERIOR DESIGNERS**

**CHAPTER 50-2  
REGISTRATION TO PRACTICE UNDER TITLE  
OF ARCHITECT**

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50-2-.01 Registration to Practice Under Title of Architect  
50-2-.02 Certificates  
~~50-2-.03 Signing and Sealing Documents as Registered Architect~~  
~~50-2-.04 Repealed~~

**50-2-.01 Registration to Practice Under Title of Architect. ~~Amended~~**

(1) **Except as provided in paragraph (2)** any person wishing to practice architecture in this State under the title of "Architect" shall, before being ~~styled~~ **presented** or known as an Architect and before undertaking in any manner to practice architecture in this State, **shall** make



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application to the State Board of Architects and Interior Designers and, upon being found qualified by the Board, secure there from a certificate of qualification to practice under the title "Architect" and be duly registered. Application forms may be acquired from the Division Director ~~Joint Secretary~~ and each applicant shall be required to certify thereon that he has read and studied the Law.

(2) Nothing in this section shall disallow an architect, who is duly licensed to practice architecture in a state other than Georgia or another country and who also holds an NCARB certificate, from offering architectural services in response to a request for qualifications, during an interview, or through a design competition. Any offering or practice beyond this exception requires registration as a Georgia Architect.

**50-2-.02 Certificates.**

The State Board of Architects and Interior Designers shall issue certificates of qualification to, and duly register, all applicants found to be entitled to practice under the title of "Architect" as provided in the Law of the State and the Rules and Regulations of the Board. Each certificate shall be signed by the President ~~all members~~ of the Board and the ~~Joint Secretary~~ Division Director.

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**CHAPTER 50- 2A**

**SIGNING AND SEALING DOCUMENTS AS REGISTERED ARCHITECT**

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**50-2A-01 Signing and Sealing Documents as Registered Architect**

**50-2A-02 Notice of Shared Responsibility**

**50-2A-03 Signing and Sealing Prototypical Drawings**

**50-2A-01 Signing and Sealing Documents as Registered Architect. ~~Amended.~~**

- (1) Every holder of a certificate of registration shall secure a SEAL of the design shown below, which shall be imprinted on all documents prepared by the Architect or prepared under his **responsible control**; or which is a prototypical document for which the Architect of Record is assuming professional responsibility as allowed by this Chapter supervision. The SEAL shall be imprinted on each drawing, imprinted on the cover and index pages identifying all specifications covered by the index pages and imprinted on all other documents of service as well. ~~Across the face of the original SEAL imprint on any document to which the SEAL is affixed shall appear the original signature of the owner of the SEAL.~~ For all documents of service to be submitted for the purpose of obtaining a building permit or for any other requirement as set forth by law, the architect's signature shall be original, in permanent blue ink, with the issue date and purpose appropriately identified on the document.
- (2) Nothing in these rules shall preclude the use of a seal electronically applied to the document; however, to restrict electronic access to his seal, the architect of record may elect, for all documents subsequently issued, to substitute for his seal the following notation "These documents have been properly sealed and signed by (named) architect of record. Original permitted sets of these documents are on file with (name permitting authority) and are kept at the job site."
- (3) All subsequent revisions to the documents shall be made under the responsible control of the architect of record and when so noted shall be considered the same as those originally signed, sealed and dated.
- (4) The SEAL shall serve to identify the Architect as the author ~~or and the~~ person in responsible control of the preparation of ~~for all drawings, specifications, and other documents prepared by the certificate holder or under the direct supervision of the certificate holder.~~ and as the Architect of Record.
- (5) The SEAL in this context means the personal, professional SEAL of a Georgia Registered Architect certified under Code Chapter 43-4 to use the title Architect and

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practice the profession of architecture. A SEAL containing a firm name or a corporate name is not acceptable under this paragraph.

- (6) An Architect shall not affix, or permit to be affixed, his/~~her~~ SEAL or his name to any drawing, specification, or other document ~~which was not prepared by him or under his responsible supervising control; nor shall he use his SEAL or perform any other act as an Architect unless holding at the time a current certificate of registration in the State of Georgia.~~
- (7) **An Architect shall only affix his seal or permit his seal to be affixed to a drawing or other instrument of service when:**
- a) **The instrument of service was prepared by or under the responsible control of the Architect.**
  - b) **The documents were prepared by a Registered Interior Designer and the Architect has thoroughly reviewed or supervised the preparation of the drawings as provided in Code Section 43-4-33, or**
  - c) **In the case of prototypical drawings, the originating Architect has given the Georgia Architect of Record full authority in writing to make revisions following a substantive review and inspection of the documents with regard to the laws and regulations of Georgia.**
- (8) The improper use of the SEAL or permitting the improper use thereof is ground for discipline of a licensee. Any person not licensed who improperly uses the SEAL of another is subject to the sanctions available under Code Chapter 43-4.
- (9) Description of SEAL: The SEAL shall contain the NAME of the Registered Architect, his/~~her~~ CERTIFICATE NUMBER and shall contain the words REGISTERED ARCHITECT – STATE OF GEORGIA, all in accordance with the sample shown below. The SEAL shall comply in all respects with the sample **below**, including size and format. **It shall be 1 ¾ inches in diameter with type font and size as indicated: State of Georgia/ Ariel black, 10 pt.; Registered Architect/ Ariel black, 7 pt.; Name/ Ariel, 10 pt.; Certificate Number/ Ariel, 7 pt.** The SEAL shall be of a type, which will make an impression by rubber stamp on the surface of the document to which it is applied.

**~~50-2-.04 Repealed.~~**



**SAMPLE OF SEAL**

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**50-2A-02 Notice of Shared Responsibility**

- (1) When an architect has been engaged by an Owner to provide professional services limited to the preparation of construction documents only, thereby allowing the Architect of Record limited involvement during the construction administration phase, he shall affix on all instruments of service the following statement: “(Named) Architect of Record is not responsible for interpreting the intent of the construction documents, including making modifications as may be necessary during the construction phase; and that the Architect of Record is no longer liable for the work where changes to these documents have been made.”
- (2) When during the course of the Construction Administration phase, services of the Architect of Record are terminated, the Architect of Record shall promptly notify the permitting authority in writing that his services have been terminated and that he will no longer be responsible for interpreting the intent of the construction documents and accordingly is no longer be liable for the work where changes to his documents have been made.

**50-2A-03 Signing and Sealing Prototypical Drawings**

- (1) The requirements for signing and sealing prototypical drawings shall be the same as Section 50-2A-01. In addition, the architect of record shall appropriately identify the original architect by name and address and he shall retain on file for a period of 10 years a written record authorizing the use of his prototypical documents and at what locations.

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**Attachment #2  
March 26, 2004 - Board Minutes  
Architects and Interior Designers**

**SYNOPSIS OF PROPOSED AMENDMENT TO THE RULES OF THE STATE BOARD  
OF ARCHITECTS, CHAPTER 50-8, STANDARDS OF CONDUCT.**

**Chapter 50-8, Standards of Conduct. Amended.** is hereby proposed to be repealed and a new chapter is proposed to be adopted as follows.

**Purpose:** The purpose of the proposed new chapter is to delineate the authority of the Board to discipline its licensees, and to provide examples of unprofessional conduct that would be cause for discipline.

**DIFFERNCES BETWEEN THE EXISTING CHAPTER AND THE PROPOSED  
CHAPTER TO THE RULES OF THE  
STATE BOARD OF ARCHITECTS  
CHAPTER 50-8, STANDARDS OF CONDUCT. AMENDED**

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

**Chapter 50-8, Standards of Conduct. Amended.** is hereby proposed to be amended as follows:

**RULES OF  
STATE BOARD OF ARCHITECTS**

**CHAPTER 50-8  
STANDARDS OF CONDUCT-ARCHITECTS**

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~~50-8-.01 Standards of Conduct~~

**~~50-8-.01 Standards of Conduct. Amended.~~** Pursuant to the power conferred by Code Chapter 43-4 and recognizing the fact that the public must be protected from unscrupulous acts by persons bearing the title "Architect", and further recognizing the fact that Architects themselves must be protected from unscrupulous acts of other persons bearing the same title, commission of any one or more of the following acts shall be considered to be unprofessional conduct and shall be a violation of the Standards of Conduct authorized under said Code Chapter. Violators shall be subject to action by the Board as provided in Code Chapter 43-4.

(a) ~~Misconduct enabling others to evade public health or safety requirements in violation of the laws of the State of Georgia or the laws of any of its political subdivisions, including misuse of the seal as set forth in 50-2-.03(4) of the Rules.~~

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- ~~(b) An architect defrauding any person or persons employing or intending to employ him/her.~~
- ~~(c) Disparaging the competence, integrity, or the professional reputation of another architect for commercial purposes.~~
- ~~(d) Accepting compensation for architectural services from other than his/her client or employer.~~
- ~~(e) Permitting any firm, partnership, corporation, or similar organization with which he/she is associated or employed to hold itself out, through its name or otherwise, as being engaged in the provision of architectural services when the organization is not substantially so engaged and the holding out thus constitutes a misrepresentation; or permitting any such organization to engage in the practice of architecture; or to hold itself out as being so engaged in a manner contrary to Code Chapter 43-4 or the Rules of the Board.~~
- ~~(f) Bribing any person or persons or making contributions of service or anything of value to influence the selection of an architect.~~

~~O.C.G.A. §43-4-13~~

**RULES OF  
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CHAPTER 50-8  
STANDARDS OF CONDUCT**

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50-8-.1 Introduction

50-8-.02 Professional Standards

50-8-.03 Other Disciplinary Actions

**50-8-.01. Introduction.**

Under the authority granted by the O.C.G.A. T. 43, Ch. 4, and O.C.G.A. Section 43-1-19, the Georgia State Board of Architects and Interior Designers ("Board") shall have the power to reprimand, cancel, suspend, revoke, or otherwise restrict any license or permit issued by the Board. The specific grounds for disciplinary action are found in O.C. G.A. Section 43-1-19 and O.C.G.A. T. 43, Ch. 4. The Board shall have such duty, power, and authority as may be necessary to enforce O.C.G.A. T. 43, Ch. 4, and any rules promulgated by the Board pursuant thereto.

Authority: O.C.G.A. § § 43-1-19, 43-4-9, and 43-4-13

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**50-8-.02. Professional Standards.**

O.C.G.A. §§ 43-1-19 and 43-4-13 authorize the Board to take disciplinary action against licensees for unprofessional conduct. "Unprofessional conduct" shall include, but is not limited to, the following:

- (1) Failure of an architect to act with reasonable care and competence in the practice of architecture;
- (2) Failure of an architect to apply the technical knowledge and skill ordinarily applied by architects of good standing;
- (3) Failure of an architect to take into account all applicable state and municipal building laws and regulations. While an architect may rely on the advice of other professionals (e.g., attorneys, engineers, and other qualified persons) as to the intent and meaning of such regulations, once having obtained such advice, an architect shall not knowingly design a project in violation of such laws and regulations.
- (4) Undertaking to perform professional services when such architect, and those he engages as consultants, is not qualified by education, training and experience in the specific technical areas to perform such services;
- (5) Accepting compensation for services from more than one party on a project unless the circumstances are fully disclosed to and agreed to (such disclosure and agreement must be in writing) by all interested parties;
- (6) Failure to disclose in writing to a client or employer the nature of a business association or financial interest of any business association or direct or indirect financial interest which is substantial enough to influence his judgment in connection with the performance of professional services. If the client objects to the association or financial interests, the architect shall either terminate the association or interest or offer to give up the commission or employment.
- (7) Soliciting or accepting compensation from material or equipment suppliers in return for specifying or endorsing their products;
- (8) Failure to render impartial decisions when acting as the interpreter of building contract documents and the judge of contract performance;
- (9) Failure to accurately represent qualifications, capabilities, experience, and the scope of responsibility in connection with work for which he is claiming credit;
- (10) Failure to report a violation of the laws and rules governing the practice of architecture by another architect to the Board;
- (11) Failure to report to the appropriate public official (person charged with enforcement of applicable state or municipal building laws and regulations) a decision by an employer or client to violate applicable state or municipal building laws and regulations which decision, in the architect's judgment, materially or adversely affects the safety to the public of the finished

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project. Said architect shall also refuse to consent to the decision, and shall terminate his services with reference to the project when the architect is unable to have the matter resolved.

(12) Failure of an office offering professional services to have a registered architect resident and regularly employed in that office; and

(13) Signing or sealing drawings, specifications, reports, or professional work not prepared by or under the responsible control of the architect except as may be permitted by law.

Authority: O.C.G.A. § § 43-1-19, 43-4-9, 43-4-13, 43-4-16, and 43-4-17.

**50-8-.03. Other Disciplinary Actions.**

The Georgia State Board of Architects and Interior Designers ("Board") is authorized to deny, revoke, suspend, fine, reprimand or otherwise limit the license of an architect for all the grounds set forth in O.C.G.A. § 43-1-19(a), and in O.C.G.A. § 43-4-13, and for the following reasons:

(1) Practicing architecture when such licensee's professional competence is substantially impaired by physical or mental disability;

(2) Making a false statement or failing to disclose accurately and completely a material fact in connection with an application for registration or renewal, or in response to inquiry from the Board;

(3) Assisting the application for registration of a person known by the licensee to be unqualified in respect to education, training, or experience;

(4) Violation of any state or federal criminal law;

(5) Disciplinary action taken against the licensee in another state;

(6) Engaging in conduct involving fraud or wanton disregard of the rights of others;

(7) Making misleading, deceptive, or false statement or claims; or

(8) Violating the laws of the State of Georgia regulating the practice of architecture or violating any rules and regulations of the Board.

Authority: O.C.G.A. § § 43-1-19, 43-4-9, and 43-4-13.



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STATE OF GEORGIA

COUNTY OF BIBB

**AFFIDAVIT SUPPORTING CLOSING  
OF PUBLIC MEETING**

The Georgia Open Meetings Act, O.C.G.A. § 50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception which permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specific exceptions relied upon. O.C.G.A. § 50-14-4(b). A copy of this affidavit must be filed with the minutes of the meeting in question.

Comes now Oscar L. Harris, the presiding officer

identified below and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

1. I am the presiding officer of the GEORGIA STATE BOARD OF ARCHITECTS AND INTERIOR DESIGNERS.
2. I am over the age of 18 and in all over aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and penalty of perjury and that I have read the contents of this affidavit prior to signing it.
3. On March 26, 2004 this entity, which is subject to the Open Meetings Act, met. A majority of the quorum of the members present voted to close the meeting or a portion thereof for the following indicated reason(s). I hereby certify that during the closed portion of the meeting, only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons I have described in detail below meet the requirements for closing this public meeting.

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4. The legal authority for the closure of this meeting was:

OCGA 43-1-2 (k); 43-1-19(h)

5. The subject(s) discussed and the underlying facts supporting the closing of this meeting are:

RECEIPT OF AND DELIBERATIONS REGARDING APPLICATIONS
AND APPLICATION INFORMATION AND DELIBERATIONS
REGARDING INVESTIGATIONS AND ENFORCEMENT MATTERS;
RECEIPT OF THE RESULTS OF INVESTIGATIONS.

FURTHER THE AFFIANT SAYETH NOT.

Oscar L. Harris  
PRESIDING OFFICER

SWORN AND SUBSCRIBED BEFORE ME

This 26th day of March, 2004

Marie S. Urquhart  
Notary Public